



Job Announcement
**Executive Director for FWBH Advocacy Center and Training Solutions
(FWBH ACTS)**

Application Deadline: May 7, 2007

Posted: April 20, 2007

Salary Range:
\$70,000 to \$90,000

FWBH ACTS is a nonprofit, nonpartisan organization dedicated to promoting civic participation and enhancing the economic, social and health needs of the urban core. The Advocacy Center is a free community resource that will encourage the empowerment of neighborhood-level citizens to become more informed, active and effective participants in government decision-making. The center will provide residents training that will teach them advocacy skills and tools to address issues of public concern. It will provide resources and support to community leaders who want to actively make a difference in their community. In addition, the Center will monitor key local, state and federal government policies to ensure accountability and community enhancement. The center will assist public officials in developing policies that promote economic, social and health vitality in Fresno's poorest areas.

FWBH ACTS seeks a talented, self-directed, organized person for a full-time Executive Director position. The Executive Director will be responsible for furthering our goal of improving the economic, social and health conditions of the urban core of Fresno.

Major duties

A. Coordination and implementation of FWBH ACTS Programs and Services

- Managing Projects
- Managing staff
- Managing Consultants
- Developing volunteer committees
- Managing finances for the organization

B. Advocacy

- Refining the vision of organization
- Articulating vision to the media, community residents, politicians, stakeholders
- Attending and participating in community meetings, city council meetings, etc
- Tracking key legislation
- Developing community policy briefs and white papers
- Lobbying City Hall for improvements

C. Development of the organization, including

- Increasing membership
- Developing foundation funding programs
- Fundraising from large donors
- Board and staff development

D. Creating Coalitions with other non-profits and City agencies

- Interfacing with outside organizations such as
 - Regional Jobs Initiative
 - City agencies such as the Planning and Development department and the Redevelopment Agency
 - Board of Supervisors
 - Mayor's Office
 - Granting organizations
 - Workforce Investment Board
 - Fresno Unified School District

E. Community Organizing

- Creating and giving presentations to community organizations
- Developing support for issues relating to employment, economic development in the urban core, education, health care issues

Minimum Qualifications:

- Demonstrated excellent written and oral communication skills (second language is a plus) - Must possess public speaking skills as well as the ability to write clearly for the general public, grantors, and for media publications.
- Demonstrated abilities in fundraising, grantwriting experience desirable Experience in advocacy, particularly in urban planning, employment, health care.
- Experience in community outreach and organization
- Experience managing staff
- Ability to organize volunteers
- Ability to create coalitions with outside groups
- Ability to work with diverse communities, including communities who are underserved or whose first language is not English

Details:

FWBH ACTS was created from an collaborative initiative established by The California Endowment. The collaborative encompasses three community organizations, Fresno Center for New Americans, Fresno West Coalition for Economic Development and One By One Leadership. These three organizations will serve as Board of Directors along with other key organizations and community members.

Send cover letters and résumés to gwen@onebyoneleadership.com by noon on Monday, May 7, 2007.

Items also can be mailed to:

1727 L Street, Fresno, CA 93721

Start date: June 4, 2007

Due to the expected large number of applications, we will not be able to respond to all submissions.